



**Centre for Continuing Education Services**  
**National Council for Cement and Building Materials**  
(Under Administrative Control of Ministry of Commerce & Industry, Govt of India)  
NCB Bhavan, Old Bombay Road, Near Raidurgam Police Station, Hyderabad – 500 104. Telangana. India  
(ISO 9001 : 2015 Certified)

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Ref: CCE-02/STC-53/Cem/H/2023

Date: 15.02.2024

Dear Sir/Madam,

**CALL FOR NOMINATIONS**

National Council for Cement Building Materials (NCCBM), Centre for Continuing Education Services (CCE) is organizing **4-day** Training Programme on **“Laboratory QMS and Internal Audit as per ISO/IEC 17025:2017”** at our Hyderabad Unit during **12-15 March 2024**. The course is designed for Quality Control Managers, Laboratory officials and Chemists working in Cement industry.

The course mainly focuses on various requirements and guidelines of Laboratory Quality Management System and on conducting internal audit as per ISO/IEC 17025:2017 and is applicable to laboratories involved in testing, sampling and calibration. Training can help the laboratory professionals to conduct the processes to ensure the accurate and consistent results from the laboratory. Internal audits are crucial to identify the gaps and lapses in the existing system and can provide critical inputs for the continuous improvement. It is imperative for the officials to understand the importance and applicability the QMS and internal audit procedures.

The programme will bring together the professionals, experienced technologists from cement industry along with NCB experts for sharing their experience and exchange of ideas. A brief note setting out the course contents, venue, fee etc is enclosed for your reference.

We hope you will find the programme beneficial and nominate as many participants as possible from your esteemed organization. Please send us the nominations to **cceh@ncbindia.com** well in advance, preferably before **8<sup>th</sup> March 2024**, as it will help us to plan and conduct the programme in the best possible manner. For any queries, you may contact my colleagues Sh. V. Venkatesh, Manager (9291281282) or Sh. B. Manohar Reddy (8885884188)

Thanking you and assuring you of our best services.

Yours faithfully

**for National Council for Cement and Building Materials**

  
Dr B Pandu Ranga Rao  
Joint Director & Unit In-Charge

# LABORATORY QMS AND INTERNAL AUDIT AS PER ISO/IEC 17025:2017

(12-15 March 2024)



**Course Reference No:** CCE-02/STC-53/Cem/H/2023

**Intended for:** Quality Control Managers, Laboratory officials and Chemists working in Cement industry.

**Objective:** The course aims imparting training on requirements and guidelines of Laboratory Quality Management System and on conducting internal audit as per ISO/IEC 17025:2017

**Background:** Quality Management Systems are pivotal for ensuring the accuracy and consistency of test results. In-depth understanding of the QMS and internal audit as per ISO/IEC 17025:2017 is crucial for quality control in the accredited laboratories.

### Course Contents:

- Management System requirements of ISO/IEC 17025:2017
- Risk Based Approach
- Approach to Internal Audit
- Preparation of Relevant Documents
- Preparation of audit matrix
- NC writing
- Brief on Measurement Uncertainty
- Exercises on internal audit

**Duration and Timings :** 4 days (12-15 March 2024) : 10.30 AM to 05.00 PM

### Course Fee:

**Non Residential:** Rs. 17,600/- + 18% GST (i.e Rs.20,768/-) per participant.

(Course fee includes course material, training kit (Bag, Conference Pad & Pen), lunch, Refreshments during the programme)

**Residential :** Rs. 26,100/- + 18% GST (i.e Rs.30,798/-) per participant.

(Course fee includes Course Material, Training Kit (Bag, Conference Pad & Pen), Breakfast, Lunch, Dinner, Refreshments & boarding in the Hostel located within the NCB-Hyderabad campus.)

### Mode of Payment :

i) *Online* : State Bank of India, Rai Darga Branch, R.R.Dist., Hyderabad – 500008, Telangana.

S.B. Account no: 52119331455	IFSC Code: SBIN0020540	MICR Code: 500002347	PAN : AAATN 2477N	GST No: 36AAATN2477N1Z3
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ii) By Demand Draft favoring "National Council for Cement and Building Materials" payable at Hyderabad.

### Discount on Course fee:

A discount of 10% and 15% in course fee will be extended if an organization nominates 3 and 4 or more participants respectively for the course.

**Participation certificate:** NCB will issue a certificate of participation.

### Venue & Communication Address:

Centre for Continuing Education Services (CCE)

National Council for Cement and Building Materials

NCB Bhawan, Old Bombay Road, Near Raidurgam Police Station, Hyderabad-500 104, Telangana,

Contact No : 9291281282, 8885884188

Email : cceh@ncbindia.com, 2015cceh@gmail.com

**Note :** Participants who have not enrolled may kindly confirm the dates and venue on email/ telephone before leaving their place to avoid any inconvenience.